

**Kansas Government Finance Officers Association
Constitution and By-Laws**

Adopted October 15, 1999
Revised April 20, 2005

Article I: NAME

The name of this Association shall be the Kansas Government Finance Officers Association.

Article II: PURPOSE

The purpose of this Association shall be to promote the improvement of the methods of governmental financing in Kansas as developed and recommended by the Government Finance Officers Association of the United States and Canada, the Governmental Accounting Standards Board, and other recognized authorities in the field of government Administration and finance, and to provide professional development opportunities for the membership of the Association.

Article III: PARLIAMENTARY AUTHORITY

In the absence of specific text in these articles or in the duly adopted and documented policies and procedures of this Association, the parliamentary authority shall be Robert's Rules of Order.

Article IV: MEMBERSHIP

The Association shall have three categories of membership: Member, Associate, and Student.

“Member”: Any accounting or financial official, or administrative officials whose duties encompass significant responsibilities for accounting or financial systems, whether elected or appointed, in a government jurisdiction in the State of Kansas; or persons holding teaching (or similar positions) in the areas of Government Finance/Accounting at an accredited college or university may become a Member of the Association. Each member shall have one vote in Association business.

“Affiliate Member”: Any accounting or financial official or administrative official whose duties encompass significant responsibilities for accounting or financial systems, whether elected or appointed, in a government jurisdiction outside the State of Kansas may become an Affiliate Member of the Association. Affiliate Members do not have voting privileges and may not serve on the Board of Directors.

“Associate Member”: Any person not eligible to be a member but who is interested in the principles and practices of governmental finance and who subscribes to the purpose of the Association may become an Associate member of the Association. Associate members do not have voting privileges and may not serve on the Board of Directors.

"Student Member": Any person enrolled full time at an accredited academic institution and pursuing a course of study in governmental finance or accounting may become a student member of the Association. Student members do not have voting privileges and may not serve on the Board of Directors.

Each Member is entitled to one vote on any matter of Association business, including elections.

Membership and Associate Membership attach to the position held, and as such shall be transferred to successor incumbents.

Article V. DUES

The Association shall operate under a fiscal year that begins January 1 and concludes on December 31. Annual dues of the Association are payable in advance, due January 1, and a member may be suspended if dues are not paid by March 1. The Board of Directors shall periodically determine the annual dues to be paid by each category of membership. Any such changes in dues structure shall occur only with reasonable notice to the membership.

Article VI. BOARD OF DIRECTORS

The Board of Directors shall consist of the officers of the Association, the immediate Past President, and six other members at large. The GFOA liaison shall serve as an ex-officio member of the board of directors.

The At-Large members of the first board of directors shall be elected as follows:

- Two members shall be elected to a one-year term
- Two members shall be elected to a two-year term
- Two members shall be elected to a three-year term

Thereafter, two members at large shall be elected to a three-year term each year.

The membership on the Board of Directors shall be generally representative of the Association membership in terms of geographic and jurisdictional distribution. If possible, at least one member of the Board of Directors shall be appointed from each of the following: A City, a County, a Unified School District, and a State Agency.

Student and Associate Members may not sit on the Board of Directors.

It shall be the duty of the Board of Directors to transact the business of the Association, including arrangement of meetings as to time, place, and program; to study all matters referred to it by the Association and to perform other duties pertaining to the advancement and welfare of the Association and its membership. The President shall serve as chairperson of the Board of Directors.

In the event that a member of the Board of Directors is absent without excuse from three consecutive board meetings, that position shall be deemed vacated and shall be filled by majority vote of the Board of Directors.

When a person ceases to qualify as a Member of the Association, then that seat on the Board of Directors shall be considered vacated. Any vacancy shall be filled by a majority vote of the Board of Directors to serve the remainder of the term.

Article VII. OFFICERS

The Officers of the Association shall be a President, a Vice President/President Elect, a Secretary, and a Treasurer, to be elected annually by the membership at large. They shall perform the duties customarily performed by such officers. Officers shall take office on the January 1 first following the date of election and serve for a one-year term. No officer may serve two full consecutive terms in the same office.

Any vacancy in an Office shall be filled by action of the Board of Directors.

Article VIII. NOMINATING COMMITTEE

Not later than 90 days before the day of the regular annual meeting, the President shall appoint a nominating committee consisting of the most recent immediate Past President still a member of the Association, who shall be chairperson, and at least three other members. The nominating committee shall nominate one candidate for each position to be filled. Further nominations may be made from the floor during the annual meeting. Notice to the membership of the nominations made shall be distributed at least 30 days prior to the annual meeting.

Article IX: ANNUAL MEETING

The Association shall hold at least one meeting per year. A written notice shall be mailed to each member at least thirty days in advance of every regular meeting. The "Annual Meeting" for the purposes of election of officers shall be the Fall meeting.

The Association may sponsor additional meetings or conferences as deemed appropriate by the Board of Directors.

Article X: AMENDMENT

This constitution and by-laws may be amended at any regular or special meeting of the Association by a two-thirds vote of the active members present, providing that written notice of the proposed amendment has been sent to all active members at least 30 days before the meeting.

Article XI: DISSOLUTION

In the event of dissolution of this association, all property, tangible and intangible, owned, acquired, managed and operated by the association is to be dedicated for the benefit of the public finance profession. Distribution of remaining properties shall be in the following priority:

1. On an equal priority, to the Eastern Kansas GFOA and to the Kansas City Clerks Association.
2. In the event the above organization(s) are no longer extant, then to other organizations similar in purpose and nature to KGFOA, as may be determined by the Board of Directors.

APPROVED AND ADOPTED THIS 20TH DAY OF APRIL, 2005

Signed :

President

President Elect

Secretary

Treasurer