



KSGFOA Business Meeting

October 11, 2018 | 11:45 – 12:30

Board Members

Emily Vincent, President | Hillary Badger, Vice-President | Matt Wolff, Secretary | Kari Holwick, Treasurer | Lisa Santa Maria, Past President | Anthony Swartzendruber, Board Member | Ryan Adkison, Board Member | Ted Clemons, Board Member | Kathleen VonAchen, Board Member

Board Nominees

Ryan Adkison, Treasurer | Ted Henry, Board Member (2019) | Larry Lindgren, Board Member (2020) | Rick Durham, Board Member (2020) | Kathleen VonAchen, Board Member (2021) | Matt Lawn, Board Member (2021)

Item

Old Business

1. Approve October 12, 2017 Board Meeting minutes

Treasurer's Report

1. Review and approve YTD Financial Report
2. Presentation of 2018 membership status

Year-in-Review 2018

1. Initiated member input through survey for strategic plan development
2. Developed and implemented an Innovation Award for membership
3. Developed strategic plan committees to develop plan with action steps
4. Planned and implemented Annual Conference

5. Developed and implemented a scholarship program for Annual Conference
6. Planning for 2019 Accounting Academy

New Business

1. Board nominations
2. Strategic Plan- Committee updates
3. Newsletter launch
4. Award Announcement- Lifetime Achievement Award
5. Introduction of Scholarship Recipients
6. Plaque Presentation- 2018 President

Announcements/Other

1. Membership listserv
2. Sign up for Strategic Plan Implementation Committees
3. 2019 Awards- Innovation and Lifetime
4. Reminder for Vendor Reception

Adjourn



KSGFOA Business Meeting- Minutes

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Board Nominees

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Item

Old Business

1. **Approve October 12, 2017 Board Meeting minutes-** Motion to approve made by Jean Epperson and Second by Darrin Kamradt. No questions or discussion from the membership on the item.

Treasurer's Report

1. **Review and approve YTD Financial Report-** Presented by Kari Holwick. Kari clarified accounting academy carry-over and fall conference 2016/2017 funds carry over.
2. **Presentation of 2018 membership status-** Presented by Kari Holwick.

Motion to approve both items made by Ted Henry and Seconded by James?. There were no questions or discussion from membership on either item.

Year-in-Review 2018-

1. Initiated member input through survey for strategic plan development
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List of items were read by Emily Vincent. There were no questions or discussions from the membership on the year-in-review activities.

New Business-

1. **Board nominations-** Emily Vincent presented the Executive Board Members and board member slate. Motion to approve made by Anthony Swartzendruber and Seconded by Brad Smith. There was no discussion or questions from the membership on this item.
2. **Strategic Plan-** Committee updates- Ted Clemons, Membership; Kari Holwick, Marketing; Anthony Swartzendruber, Resources; and Ryan Adkison, Programming- each presented updates on the strategic plan development. Each committee member shared the list of strategies, action steps and ideas for each committee area. Emily advised that implementation committee members would be needed in 2019 to move the strategic plan forward. Emily announced that committee sign-up sheets were available at the conference registration table.
3. **Newsletter launch-** Emily announced that the Board would be initiating a quarterly newsletter in 2019 to update the membership on KSGFOA information and as a way to connect across the state. She let the membership know that they would be asked, via the listserv and website, to submit information and/or articles to include. Members were told that more information would be coming in the 1st quarter of 2019.
4. **Award Announcement- Lifetime Achievement Award** – Matt Wolff introduced and gave the lifetime achievement award to Laura Gourley, Finance Director, City of Gardner, KS. Laura accepted the award and provided a brief presentation.
5. **Introduction of Scholarship Recipients-** Emily Vincent announced that Board introduced a scholarship program to encourage new membership and attendees to the conference. Emily asked the recipients to stand when she introduced them- Scholarship Recipients are:
 - a. Christina Schlatter, City Administrator, City of Altamont
 - b. Jenni Courtney, Treasurer, City of Valley Center
 - c. Joey Conrad, Finance Intern, City of Topeka
 - d. Adam Rains, Deputy Treasurer, Douglas County
 - e. Alyssa Vasquez, Intern, City of Topeka
6. **Plaque Presentation- 2018 President-** Matt Wolff presented the plaque to Emily Vincent for all your contributions to KSGFOA.

Announcements/Other

1. **Membership listserv-** Emily reminded the membership that the KSGFOA listserv is available to everyone to share ideas, suggestions and information from other members. Encouraged them to continue to utilize this benefit.
2. **Sign up for Strategic Plan Implementation Committees-** Emily again reminded the membership that if they hadn't already, to sign up to be on a strategic plan implementation committee. Sign-up sheets were available at the registration table.
3. **2019 Awards- Innovation and Lifetime-** Emily encouraged the membership to go to the website and check out the Innovation and Lifetime Achievement award criteria. Reminders will be going out in 2019 to submit nominations. Although we didn't have an Innovation Award nomination submitted, members were encouraged to read the criteria on the website and think about what they have done in their communities.
4. **Reminder for Vendor Reception-** Emily encouraged members to attend the vendor reception that evening from 5:00 – 6:30 outside the general session room. She reminded everyone that vendors would be having drawings to give away items and that in order to win you must be present.

Adjourn- Meeting was adjourned by Emily without any discussion or questions from the membership.